

Sub-Grant Application Form

Forest Carbon Partnership Facility (FCPF)-Capacity Building on REDD+ for Forest-Dependent Indigenous Peoples in East Asia and the Pacific (EAP) and South Asia Region (SAR) Project

Section 1: Contact Details

1.a Legally registered name of the organization (Attach an English version of the copy of Certificate of Registration or any other document that certifies its legal personality)			
Royal Society for Protection of Nature (RSPN)			
1.b Official address of the organization			
Royal Society for Protection of Nature (Headquarters) Lhado Lam, Kawajangsa Building # 25,11001, Thimphu- Bhutan P.O. Box: 325, rspn@rspnbhutan.org			
1.c Website of the organization if any			
www.rspnbhutan.org			
1.d Person authorized to sign the Sub-Recipient Agreement		1.e Person responsible to implement the sub-project if different from 1.d (Attach CV in English)	
Name	Dr. Kinley Tenzin	Name	Kinga Wangdi
Position	Executive Director	Position	Chief, Conservation and sustainable livelihood Division
Telephone & Fax	+975 2 322 056 Fax: +975 2 323189	Telephone & Fax	+975 2 322 056 Fax: +975 2 323189
Email address	ktenzin@rspnbhutan.org	Email address	kwangdi@rspnbhutan.org
Skype address		Skype address	
1.f Person responsible for finance (must be different from 1.d and 1.e) and CV in English must be attached			
Name	Sonam Jamtsho	Telephone & Fax	+975 2 322 056 Fax: +975 2 323189
Position	Chief, Finance and Investment Division	Email & Skype	sjamthso@rspnbhutan.org

Section 2: Sub-Project Identification

Sub-Project title	Upscaling the capacity building program towards REDD+ readiness for communities in Buli, Zhemgang.		
Describe the Sub-Project implementation area/s and if possible, the indigenous peoples who will directly benefit from the sub-project: (the location should be in the same area/s where there are ongoing government activities on REDD+ readiness and/or emissions reduction)			
Estimated number of direct beneficiaries	Male	80	(previous sub-project 457)
	Female	80	(previous sub-project 491)

Estimated number of indirect beneficiaries	Male 150	Female 95
	<i>*The above figures excludes other non-forest dependent beneficiaries</i>	
Sub-Project duration [should be completed by June 30, 2019]	Jan 2019 to June 2019	
Total Sub-Project cost (amount requested plus counterpart in USD)	USD 57,480.58	
Amount requested for the sub-project (in USD)	USD 42,990.00	
Amount provided by your organization (in USD, please specify cash/in kind)	USD 14,490.58 (in kind)	
Amount provided by other sources (in USD, please specify cash/in kind)	NA	

Section 3: Applicant Organization Information (Fill up items only if the information is different from what was stated in your previous application)

Describe briefly your organization: mission, priorities, and major projects/programmes implemented with similar activities being proposed under the FCPF-CBP.
<p>RSPN was founded as a citizen based non-profit, non-governmental environment organization in 1987 to support environment conservation in Bhutan. The Society was registered under the Companies Act of Bhutan until last quarter of 2009 without proper authority which regulated the non-profit organization, with a special clause on non-profit entity. With the establishment of Civil Society Organization Authority of Bhutan, pursuant to the Civil Society Organizations Act¹, the Society is now registered under civil society organization authority as one of the public benefit organizations (PBO).</p> <p>RSPN works on environmental education and advocacy, conservation and sustainable livelihoods, research and emerging issues like climate change, solid waste and water. RSPN programmes are based on its five-year strategic plan and include species, ecosystem, and community based conservation programs mainly outside the protected area system. The RSPN's program continues to involve students/ individuals in schools, institutions, and communities throughout the country for various project activities.</p> <p>Regular advocacy programs on emerging environmental problems are also carried out with the help of local volunteers, stakeholder organizations, partners and members. Efforts include waste clean up and management campaigns, networking and collaboration with relevant national, regional and international agencies. Institutional development and capacity building for research and increased public involvement in environmental programs are priorities of the organization for sustained conservation efforts.</p>

¹ Chapter 2: CSOs shall refer to associations, societies, foundations, charitable trust, not-for-profit organizations or other entities that are not part of Government and do not distribute any income or profit to their members, founders, donors, directors or trustees. CSOs do not include trade unions, political parties, cooperatives or religious organizations which are devoted primarily to religious worship. CSOs are either PBOs or Mutual Benefit Organizations (MBOs). PBOs are established in order to benefit a section or the society as a whole while MBOs are established to advance the shared interests of their members and supporters.

As a part of its species based conservation program, RSPN has initiated the White-bellied Heron (*Ardea insignis*) conservation program since 2003. The focus area of RSPN research program includes; species and habitat conservation, wetland conservation and management, environmental education, emerging environmental issues and livelihood and climate change.

Vision: Future generations of Bhutan will live in an environmentally sustainable society

Mission: RSPN's mission is to inspire personal responsibility and active involvement of the people of Bhutan in the conservation of the Kingdom's environment through education, research and sustainable livelihood opportunities.

Core Values: RSPN's core values are statements based on clear, concise, and shared beliefs of the organization that will contribute towards achieving its mission in the long run. Its core values are to:

- Provide leadership in conservation
- Promote innovative technologies and methods
- Be proactive towards environmental issues
- Be accountable and transparent

Be efficient and effective in delivering programmes

How is your organization governed (example Board of Directors/Trustees, Council of Elders/Leaders, etc)? How often do they meet?

RSPN currently enjoys the Royal Patronage of Her Majesty Gyaltsuen Jetsun Pema Wangchuck. Her Majesty assumed the patronage of RSPN in 2012.

RSPN is governed by a seven-member Board of Directors, comprising representatives from varied sectors according to the requirement of the Civil Society Act of Bhutan.

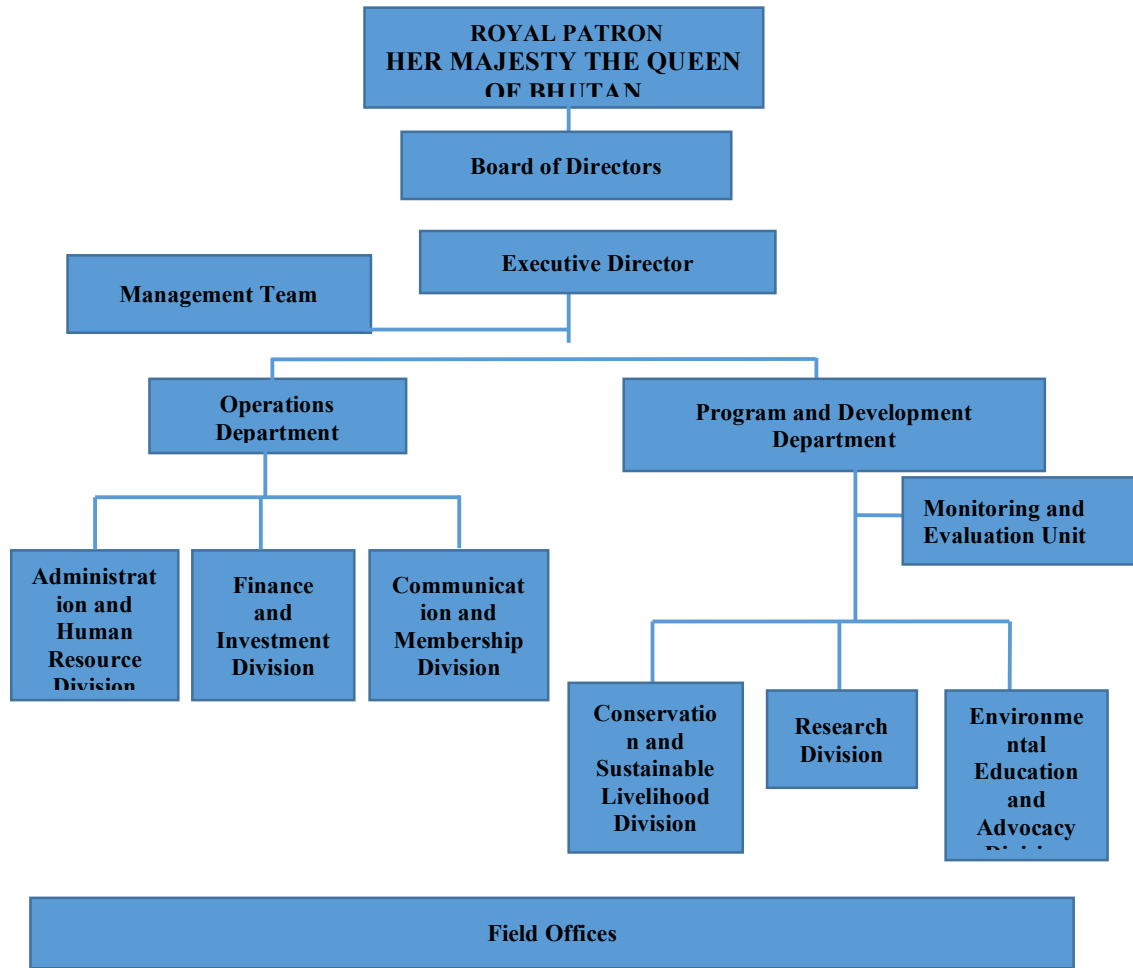
Current board of directors comprises representatives from;

- Deputy Chamberlain, Her Majesty's Secretariat
- Director General, Department of school education, Ministry of education
- Director, Department of Forests and Park Services
- Country Representative, WWF Bhutan Program (Chairperson)
- Director, Bhutan Trust Fund for Environmental Conservation
- Private sector representative
- Executive Director, RSPN (Member Secretary)

Board meeting is held every six month.

The Executive Director manages the day-to-day affairs of the organization and reports to the Board of the Directors. Currently RSPN has six divisions under the Operation Department and Program and Development Department: 1) Administrative and Human Resource Division, 2) Finance and Investment Division, 3) Communications and Membership Division, 4) Conservation and Sustainable Livelihood Division 5) Research Division and 6) Environment Education and Advocacy Division. Each division are headed by coordinators. RSPN has its field offices in Phobjikha in Wangduephodrang district and Zhemgang district. RSPN will also establish a new office at Changchey, Tsirang district, for Captive Breeding and research of critically endangered White-bellied Heron.

Describe your organization structure or attach your organizational chart.



List down your organization's policies and procedures including finance and procurement or attach a copy. Successful applicants must submit these documents.

List of existing rules, regulations and policies of RSPN;

1. RSPN Procurement rules and regulations, 2015
2. RSPN property management manual, 2015
3. RSPN service manual, 2016
4. RSPN Financial Management Manual, 2015

List your organization's membership/part of a Network or Alliance. Include those with government, if any.

Name of Alliance/Network	Contact Person	Contact Details
Department of Forests and Park Services	Director	Phento Tshering Department of Forests and Park Services Thimphu, Bhutan Tel:+975-2-323055 Email: ptshering@moaf.gov.bt

Association of Bhutanese Tour Operators (ABTO)	Executive Director	Sonam Dorji Association of Bhutanese Tour Operators Thimphu, Bhutan Email: ed@abto.org.bt
Tourism Council of Bhutan	Director	Chhimmy Pem Tourism Council of Bhutan Thimphu, Bhutan Email: info@tourism.gov.bt
Agriculture Research and Development Centre. Department of Agriculture	Head	Kesang Tshomo Agriculture Research and Development Centre, Yusipang, Thimphu
Birdlife International	Network & Partner Development manager	Hum Bahadur Gurung Email: hum@birdlifenepal.org
IPSI, Japan	Communication coordinator	William Dunbar Email: dunbar@unu.edu
IUCN	Membership Focal Point for Asia	Raj Kumar Email: Raj.kumar@iucn.org
CANSA	Director	Sanjay Vashist sanjayvashist@gmail.com
List down your organization's sources of funds from 2016 to the present		
Name of Donor	Contact Person	Contact Details
RSPN Endowment Fund	Mr. Sonam Jamtsho	sjamthso@rspnbhutan.org
Membership Fees		
Rental income		
Donations		
Japan Environment Education Forum	Mr. Koji Tagi	Koji_tagi@jeef.or.jp
Keidanren Nature Conservation Fund		charitabletrust@smtb.jp
Small Grants Program / UNDP	Mr. Tshering Phuntsho	Tshering.phuntsho@undp.org
Bhutan Trust Fund for Environmental Conservation	Mr. Ugyen Lhendup	ulhendhup@bhantrustfund.bt
SAARC Development Fund	Dr. Sunil Motiwal	dr.motiwal@sdfsec.org
Mava foundation	Dr. Thierry Renaud	thierry.renaud@fondationmava.org
International Institute for Sustainable Development (IISD), SwitchAsia	Mr. Koji Tagi	Koji_tagi@jeef.or.jp
Felburn Foundation	Dr. George Archibald	george@savingcranes.org
The Asia Foundation	Udai S Mehta	usm@cuts.org

NORLHA, Switzerland	Joep Slaats	joep.slaats@norlha.org
International Crane Foundation/Krupp Fdn.	Dr. George Archibald	george@savingcranes.org
Department of Environment, Toyota Motor	Mr. Koji Tagi	Koji_tagi@jeef.or.jp
Organic Denmark	saxgren@gmail.com	saxgren@gmail.com
NatGeo	Peter H. Raven Chairman Committee for Research and Exploration	

Are the funds of your organization subjected to annual external audit? If yes, kindly enter the name and contact details of the external auditor and attach a copy of the recent audit report including the letter to management for the recent fiscal year (2017 and/or 2018).

Name of the External Auditor	Contact Details
Mr. Kamra Jambayyang, Officiating Assistant Auditor General, Corporate & Financial Institutions Division, Royal Audit Authority (RAA)	# 975-02-334079 e-mail: kjyang@bhutanaudit.gov.bt

Describe your organization's previous or ongoing projects/activities on REDD+ at local and national levels including engagement with government/government agencies.

In 2017 RSPN, under the FCPF Capacity Building on REDD+ for Forest-Dependent Indigenous Peoples in EAP and SAR Project, implemented a project in collaboration with Tebtebba and Watershed Management Division. The project was implemented in 6 communities in south-central Bhutan. The major aspects and achievements of the project included:

- ▶ Preparation to engage in/support implementation of Bhutan's REDD+ strategy (in the near future) which included:
- ▶ Participation in REDD+ Training of Trainer (ToT) program conducted by Bhutan REDD+ secretariat office.
- ▶ Assisting Bhutan REDD+ secretariat office during REDD+ strategy development process at community level.
- ▶ Capacity development of stakeholders and communities on REDD+ readiness, REDD+ safeguards, multiple benefits and sustainable use of natural resource management. In specific the trainings covered:
- ▶ Promotion and post harvest techniques for sustainable management of (Non-Wood Forest Product) NWFPs.
- ▶ Sensitization on Forest and nature conservation rules and regulation, forest fire, human wildlife conflict, waste management, Silviculture Practices etc. Additionally, RSPN is also an active member to Technical Working Group (TWG) instituted by REDD+ secretariat office in Bhutan.
- ▶ Institution of local level REDD+ group at Buli in Zhemgang through capacity building program.

- Documentation of traditional knowledge on environment/resource management.

Describe fluency of staff in the language/s of targeted indigenous peoples.

Almost all the indigenous people of the proposed site speak the national language, Dzongkha, so does the staff of RSPN. More over, RSPN has about 4 years of working experience in the area.

Elaborate on how your organization settle/address complaints.

RSPN has in-house mechanism for addressing and managing program and institutional matters or issues. Any issues that cannot be addressed by the project or at the field level is dealt by the the Management Committee, the second highest decision making body of the organisation. In the event the management committee is unable to address the issue, it is put up to the board of directors for final decision or guidance.

Rate your organization on the following, 10 points being the highest.

Technical capacity	9	Reports preparation	10
Safeguards implementation	9	Monitoring & evaluation	10

Section 4: Proposed Sub-Project Information

4.1 Please provide a short overall description of your Sub-Project. Why is the Sub-Project important to forest-dependent indigenous men and women beneficiaries?

The proposed project is a sub-project or upscaling of the past REDD+ readiness project on capacity building of indigenous people in Buli. The project aims to build capacity of the indigenous people of Buli on development of national REDD+ readiness plans and strategies, mainly in relation to benefit sharing and carbon accounting.

The first phase of the project helped the indigenous group in Buli to have basic understanding and capacity on REDD+ program and empowered the group and other stakeholders to be part of the REDD+ readiness program of the country. The sub-project intends to build on the past effort to further strengthen the indigenous group, including the local REDD+ group to effectively participate in future REDD+ program. The sub-project will impart necessary skills and knowledge in benefit sharing and carbon accounting, empowering them and giving a better stake and purpose in conservation of their forest.

The sub-project will give a better understanding of the benefits that the communities (indigenous people) can harness through REDD+ benefit sharing mechanism with proper management and conservation of forest resources. This is important for the community as a preparation for effective participation and engagement in the REDD+ benefit sharing process in future.

In general, such program in the long run is expected to help reverse community's outlook on conservation and encourage sustainable use and conservation of forest resources, crucial for future generation of indigenous group. Other components of the sub-project such as studies on benefit sharing and forest resources assessment will help generate local information important for effectively tapping the benefits of REDD+ program by the community in future.

4.2 What are the issues and problems of forest-dependent indigenous men and women that the Sub-Project will address? Why are these critical to them?

Although Buli region has been regarded as having one of the richest biodiversity in the country, lack of proper management due to poor knowledge has led to the degradation of forest resources. The poor management of the forest resources is further augmented by their non-participation in the decision-making process of resource management.

Most of the households in Buli depend directly on forest resources for their livelihood involving use of fuel wood, fodder, timber for construction and wild food and so forth. Additionally, with the access to proper road, communication and regional markets, the area's natural resources is becoming vulnerable to exploitation for commercial purpose. This has also increased the rate of illegal resource extraction with only few households are benefiting.

The increasing demand for land, food and infrastructural development has also led to increasing trend of encroachment and pressure to the wetland and forests. Clearance of such forests has created ideal environment for alien invasive species like *Ageratina adenophora*, *Conyzoides*, and *Parthenium* to invade the area, posing threat to the native floristic composition and sustainability of the wetland. Therefore, it is important for the people to understand and participate in the decision making on sustainably managing their forest resources.

Through this project, we aim to educate the indigenous people on the carbon and non-carbon benefits of sustainable forest resource management and conservation in relation to REDD+ and empower them to partake in such mechanism in future. As a basis for future engagement in benefit sharing, the project will also develop knowledge-base through field studies in benefit sharing and forest resource assessment. It is expected that such mechanisms will help enhance community interest and support for forest conservation and significantly reduce the current and potential threats to forest degradation.

4.3 Sub-Project Objective (what is the desired contribution of the proposed Sub-Project to the community and/or organization?)

- To prepare the indigenous people of Buli to engage in REDD+ benefit sharing and carbon accounting program through capacity building programs.
- Build local knowledge-base to inform REDD+ benefit sharing and carbon accounting programs in future.

4.4 Desired Outcomes (what benefits or immediate changes do you anticipate by the end of the Sub-Project?)

Outcome 1.: The local people (including men and women, local REDD+ group) in Buli are informed and capacitated-to engage in REDD+ benefit sharing program through trainings/awareness and the knowledge on status of non-carbon benefits in Buli.

Outcome 2: The local people in Buli (including local REDD+ group) gained skills and understanding on carbon accounting.

Outcome 3: Information on forest resources assessment as a basis to strengthen participatory forest monitoring by community and to inform future REDD+ action (like carbon accounting) available and disseminated to the local communities and stakeholders of Buli.

Outcome 4: The experiences and results of the project proposed for consideration in the implementation of national REDD+ strategy (such as designing, development of benefit sharing/carbon accounting mechanisms for Bhutan etc).

4.5 Kindly enumerate and describe the activities to be implemented by the Sub-Project for a period of not later than June 30, 2019. (group the activities which contribute to a single result)

Activities Under Benefit Sharing	Expected Outputs and Outcomes ²
<p>Feasibility study for eco-tourism opportunities in Buli as REDD+ benefit sharing option. <i>The study will cover inventory of potential ecotourism resources, stakeholder(including tour operators) and community acceptance and perspective etc.</i></p>	<p>Outcome 1.1: The local people (including men and women, local REDD+ group) in Buli are informed and capacitated to engage in REDD+ benefit sharing program through trainings/awareness and the knowledge on status of non-carbon benefits in Buli.</p> <p>Output 1.1: Baseline report on non-carbon benefits for Buli established and disseminated.</p> <p>Output 1.2 Feasibility report of Ecotourism as non-carbon benefit produced and disseminated</p>
<p>Baseline Study (gender sensitive)on the status of agriculture yield, forest, socio-economic situation and biodiversity in the context of REDD+. <i>The baseline information will be a basis to assess the impact and monitor the non-carbon benefits of REDD+ scheme in future . The information will also be useful for designing other livelihood activities/projects in the area in future. Local men and women will be involved in the consultation process for the two studies-Baseline and feasibility studies providing information of the locality. They will also take part as key informant or as hh beneficiaries during surveys/studies sharing information. In the process, the communities will be able to understand the importance of their role and the REDD+ program in their village.</i></p>	
<p>Community Training and awareness on REDD+ benefit sharing mechanism, including sharing of results on Baseline Study (status of non-carbon benefits) and feasibility study of Ecotourism.</p>	
	<p>Output 1.3: Local communities of Buli trained in REDD+ benefit sharing mechanism and training report is prepared.</p> <p>Output 1.4: Training material on benefit sharing available in Bhutanese national language for trainees.</p>
Activities Under Carbon Accounting	Expected Outputs and Outcomes
	<p>Outcome 2: The local people in Buli (including</p>

² A results summary is included as Annex A

Community Skills Training and awareness on forest carbon accounting, including sharing of results on forest resource assessment.	<p>local REDD+ group) gained skills and understanding on carbon accounting.</p> <p>Output 2.1: Community representatives of Buli trained on carbon accounting and training report prepared.</p> <p>Output 2.2: A simplified step-by-step tool kit on how to do forest carbon accounting is available in Bhutanese national language</p>
Assessment of forest resource in Buli to strengthen participatory forest monitoring. <i>Information from the assessment shall inform the participatory monitoring mechanism. The idea is to strengthen communities' involvement in forest monitoring which will contribute to reduction in forest degradation, imp aspect of REDD+.</i>	<p>Outcome 3: Information on forest resources assessment as a basis to strengthen participatory forest monitoring by community and to inform future REDD+ action (like carbon accounting) available and disseminated to the local communities and stakeholders of Buli.</p> <p>Output 3.1: Report on forest resource assessment produced and disseminated.</p>
Activities Under Engagement with REDD+ government offices and other stakeholders	Expected Outputs and Outcomes
Knowledge sharing workshop with community, REDD+ focal of Buli/Dzongkhag, National REDD+ Unit, etc (Field study findings, lessons from the project etc)	<p>Outcome 4: The experiences and results of the project proposed for consideration in the implementation of national REDD+ strategy (such as designing, development of benefit sharing/carbon accounting mechanisms for Bhutan etc).</p> <p>Output 4.1: Knowledge sharing workshop conducted and workshop report produced.</p>
Consultation with REDD focal office on project formulation-REDD+ sub-project	Output 4.2: Project document/proposal developed and submitted to Tebtebba
Besides the above 2 activities, this component also cuts across all the other activities in the project.	
4.6 Describe any important external factors that may affect Sub-Project implementation and how will you mitigate these potential risks.	
No serious risk is expected, however, since most of the activities require technical expertise of the stakeholders like national REDD+ focal, some inconsistencies in work plan may arise during activity implementation. In such case, the work plan will be adjusted in close consultation with the concerned stakeholder.	
4.7 Describe previous engagements of your organization with the forest-dependent indigenous peoples who will benefit from this Sub-Project and how they will be involved in Sub-Project implementation, monitoring and evaluation.	
As a preparation to engage or support the implementation of Bhutan's REDD+ strategy (which is currently under preparation), REDD+ capacity building project was carried out in 6 communities/indigenous group in south-central Bhutan. The communities participated in several trainings and awareness programs, mainly focusing on REDD+ readiness, REDD+ safeguards and	

sustainable natural resource management and so forth. Part of the capacity building program included formation of local level REDD+ group and preparation of local REDD+ action plan, of which few were implemented during the project period. The indigenous group also contributed substantially in documentation of traditional knowledge on natural resource management, livelihoods and farming in the project area.

Similarly, in this sub-project, the indigenous group will play an important role in documentation of information related to benefit sharing by way of information sharing. The local REDD+ group will be involved in coordinating and mobilising local community for engagement in project activity. For project monitoring and evaluation, the local REDD+ group and indigenous people will partake in terms of information sharing and collection.

4.8 Is the national focal point on REDD+ aware of your sub-project proposal? If yes, what are the common activities in your sub-project proposal with their plans/activities?

Yes, the national focal point for REDD+ is aware of the sub-project proposal. The project activity was developed in close consultation with the national focal point (Watershed Management Division). Moreover, most part of the project activities will be implemented with technical backstopping of the national focal point. And these activities are designed to contribute to the National REDD+ strategy of Bhutan.

4.9 Which other groups/organizations, including government, will be involved in Sub-Project implementation?

Name of group/organization	Roles/Responsibilities
Royal Society for Protection of Nature	Overall project coordination, management and monitoring of the project.
Watershed Management Division, DoFPS	Provide technical expertise on REDD+, benefit sharing and carbon accounting and any other information and data related to REDD+
Divisional Forest Office	Provide technical expertise and approvals
District Administration	Backstopping and approvals
Gewog Administration	Community mobilization and information
Gewog Forest Office	Provide technical expertise and approvals
REDD+ group	Engagement in project activities/beneficiaries and backstopping
Buli Environmental Management Committee	Participate in project/beneficiaries, community mobilization

4.10 How will the Sub-Project gains be sustained after Sub-Project implementation?

The project is mainly designed to build the capacity of project beneficiaries and stakeholders in benefit sharing and carbon accounting. The education and trainings imparted through the project will assure the skills and knowledge base to facilitate implementation of REDD+ activities in the project area.

The REDD+ group formed in the phase I of the project will be further strengthened and empowered for more meaningful engagement and support to REDD+ activities in the area in future.

Part of the sub-project also includes knowledge generation on non-carbon benefits and forest resources in Buli, all of which will be a knowledge-base to inform future REDD+ actions in the area.

In general, all interventions mentioned above shall help establish a strong footing for implementation of REDD+ strategy in the area in future.

4.11 How will you ensure the proportionate participation of men, women and youth in the sub-project planning, implementation, monitoring and evaluation?

Generally, in all community trainings/meetings there are more women participants, mainly because most of the men are involved in economics activities outside their community. Therefore, the program will target to achieve equal participation of men and women in all capacity building programs by organizing training program during the lean working season to create enabling environment for more members of the community to participate in the program. The implementation calendar of the project will be prepared in close consultation with local government authority and the community to ensure maximum and gender-inclusive participation.

Section 5: Detailed Work Plan Months (mark the month/s when the activity will be implemented)

	2018	2019						
	Dec	Jan	Feb	Mar	Apr	May	June	July
<i>Benefit Sharing</i>								
Activity 1.a: Baseline Study (gender sensitive) the status of agriculture yield, forest, socio-economic situation and biodiversity in the context of REDD+.								
Activity 1.b: Feasibility study for eco-tourism opportunities in Buli .								
Activity 1.c: Translation of training material on benefit sharing.								
Activity 1.d: Community Training and awareness program on the REDD + benefit sharing (includes sharing of baseline study and Ecotourism feasibility study results)								
<i>Carbon Accounting</i>								
Activity 2.a: Assessment of forest resources in Buli to strengthen participatory forest monitoring.								
Activity 2.b: Translation of the forest carbon accounting tool kit								
Activity 2.c: Awareness & skills training on forest carbon carbon accounting (includes sharing of results of forest resource assessment)								
<i>Engagement with REDD+ related government offices and other stakeholders</i>								
Activity 3.a: Knowledge sharing workshop with community, REDD+ focal of Buli/ Dzungkhag,								

National REDD+ Unit, etc (Field study findings, lessons from the project etc)								
Activity 3.b Consultation with national REDD+ focal office on project formulation.								
Besides the activity 3.a and 3.b, this component also cuts across all the other activities in the project.								
Project monitoring								
Reporting								
Audit report submission								

Section 6: Proposed Budget³ (The amounts in the budget must be expressed in United States dollars only. The amount that can be requested must not exceed US\$40,000⁴; proponent's or your organization's contribution must not be lower than 20% of the total Sub-Project budget and budget for administrative and personnel costs must not be more than 20% of the amount requested. The RSC and Tebtebba reserves the right to request for an adjustment of the grant request vis-a-vis available funds.

Activities (copy the activities in Section 5 and paste below and insert the budget amounts in respective columns; add rows for administrative and personnel costs details)	Amount Requested (US\$)	Proponent's Contribution (In Kind) (US\$)	Total Budget (US\$)
	(A)	(B)	(C) = (A + B)
<i>Benefit Sharing</i>			
Baseline Study (gender sensitive)the status of agriculture yield, forest, socio-economic situation and biodiversity in the context of REDD+.	4,671.23	0	4,671.23
Feasibility study for eco-tourism opportunities in Buli .	4,102.74	0	4,102.74
Community Training and awareness program on the REDD + benefit sharing including translation of training materials	3,650.68	0	3,650.68
<i>Carbon Accounting</i>			
Assessment of forest resources in Buli to strengthen participatory forestry monitoring.	9,973.34	0	9,973.34
Awareness and skills training on forest carbon accounting including translation of tool kit	3,650.68		3,650.68
<i>Engagement with REDD+ related government offices and other stakeholders-Beside the activities below, this component also cuts across all the above activities.</i>	-	-	-
Knowledge sharing workshop with community, REDD+ focal of Buli/ Dzungkhag, National REDD+ Unit, etc (Field study findings, lessons from the project etc)	8,936.99	0	8,936.99

³ Details of the budget is included as Annex B

^{Note:} The total amount includes unspent budget from the first sub-project implemented by RSPN in an amount of USD 2,990 therefore, the total sub-project's cost amounts to USD 42,990 (excluding RSPN's contribution).

Program and Administrative support cost (includes Audit fee in RSPN's contribution)	8,004.33	14,490.58	22,494.91
Total	42,990	14,490.58	57,480.58

Documents to be attached: for items which are not highlighted, submit the same if there was a change from what was submitted previously (all documents must be translated into English)

- a. CVs of the project coordinator and finance staff
- b. Copy of your country's REDD+ National Strategy or ERPD (latest version) whichever is applicable
- c. Copy of your organization's certificate of legal registration (only applications with attached certificate of registration will be considered eligible for new applicants);
- d. Organizational chart (if available);
- e. Policies and procedures on operations, finance and procurement (for all applicants); and
- f. Latest audited financial reports including letters to management
- g. Other documents as needed to shed light on the proposed Sub-Project, including maps, photos, etc.